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**Preface**
About the DC Workforce Training and Service Directory and how to use it.

**Business & IT**

**Construction**

**Healthcare**

**Hospitality**

**Law & Security**

**Other**
This section includes trainings and opportunities for growth outside of the aforementioned industries.

**Organization Listings**
A list of all organizations in alphabetical order for reference.

**Glossary of Terms**
Definitions and acronym expansion for terms mentioned in the directory.
Preface

During the pandemic, the Coalition for Nonprofit Housing and Economic Development (CNHED) collaborated with local nonprofit community-based workforce groups on an ambitious endeavor to compile and publish its first edition DC Workforce Training and Services Directory. We are proud to present the release of our DC Workforce Training and Services Directory, thanks to the joint efforts of our partners, and the generous support of the Truist Financial Corporation.

Long before the pandemic, CNHED recognized the need for a coordinated effort to highlight the plethora of training opportunities and programs available to DC residents pursuing in-demand skills for today’s entry- and intermediate-level jobs. Our initial objective in creating this directory was to ensure that workforce, housing, and social service organizations could easily access information for client referrals. Workforce development and other social service providers are encouraged to use the directory as a resource when referring clients to available occupational programming in the District. We also hope that any District resident wishing to pursue new skills in preparation for employment, expand existing skills, or acquire professional credentials will use and find this directory helpful.

The DC Workforce Training and Services Directory is a comprehensive resource on 38 organizations’ current workforce development training programs and services. Structured by industry, the directory includes sections dedicated to Business & Information Technology (IT), Construction, Healthcare, Hospitality, Law & Security, and Other. Directory users may search for programs, training, and services by industry or browse the comprehensive list of all featured organizations.

We appreciate the time and effort that members of the workforce development community spent making this project a reality. CNHED would like to thank Erin Doolin, a former AmeriCorps VISTA at CNHED, for assisting in gathering information on the featured organizations.

CNHED looks forward to continued collaboration in publishing and distributing future directory updates. Organizations interested in having their workforce-related programs and services included in the DC Workforce Training and Services Directory should contact CNHED at ebanfield@cnhed.org.

Steve Glaude  
President and CEO

Evette Banfield  
VP of Economic Development Policy & Wealth Building Strategies
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Description
The customer service training is only for AW enrollees.

Eligibility Requirements
• None

Population Served:
• Adults
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Child Care
• Referral
• Professional Clothing
• Housing Stability Support
• Food Security Support
• Budgeting & Financial Literacy
• Basic Computer Skills Training
Office Administration
Academy of Hope Adult Public Charter School
2315 18th Pl NE, Washington, DC
☎ 202-269-6623  🌐 www.aohdc.org

Description
This program provides students with knowledge on Office Administration skills related to professional communication, presentations, meeting planning, record keeping, financial responsibility, and leadership. Students earn high-level Microsoft Word and Outlook certifications, gain fundamental audio-visual skills, demonstrate mastery of virtual meeting technology including WebEx and Zoom, and work with collaboration tools such as Microsoft Teams and SLACK.

Eligibility Requirements
- CASAS Test

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Placement
- Referral
- Basic Computer Skills Training

Duration
5 Months

Training Type
Computer Skills Training
Office Administration

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)
**Description**

This program focuses on building students’ IT knowledge and skills related to performing tasks as advanced technology users or entry-level IT professionals. These skills include using features and functions of common operating systems and establishing network connectivity, identifying common software applications and their purpose, and using security and web browsing best practices.

**Eligibility Requirements**

- CASAS Test
- Computer Literacy Placement Test

**Population Served:**

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Placement
- Referral
- Basic Computer Skills Training
Duration
4 Months
(306 Class Hours, 72 Sessions, 6 Labs)

Training Type
A+ Computer Repair

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
The CompTIA A+ certification is the industry standard for computer support technicians. Students prepare for their certification with in-depth study, hands-on practice, and study tools to help boost their tech support skills and prepare them for their career. In class, students learn installation, how to set up a workstation, routine and preventative maintenance, networking, security, and professional skills. This particular certificate is a good lead-in to other certification programs such as Cisco Certified Entry Networking Technician (CCENT) or Microsoft Technology Associate (MTA).

Eligibility Requirements
• Driver’s License
• TABE literacy
• Numeracy and Northstar Digital Literacy score (test upon enrollment)
• Computer Literacy Placement Test

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Placement
• Referral
• Basic Computer Skills Training
Microsoft Office Specialist: Word & Excel Certifications
Byte Back
899 North Capitol St NE, Suite #850, Washington, DC

📞 866-942-0143  🌐 www.byteback.org

Duration
3 Months
(192 Class Hours, 48 Sessions)

Training Type
Office Administration

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
This program covers managing worksheets and workbooks, creating cell data, applying formulas and functions, presenting data visually, analyzing and organizing data, and sharing worksheet data with others.

Eligibility Requirements
• TABE Literacy
• Numeracy and Northstar Digital Literacy Score (test upon enrollment)

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Placement
• Referral
• Basic Computer Skills Training
Description
In this program, students will develop digital literacy and learn how to use computers for a variety of functions. Upon course completion, students will be able to use the mouse to left click, right click, double click, scroll, and click and drag, identify keys on the keyboard and improve typing speed and accuracy, recognize and manipulate windows (resize, move, and open from taskbar), identify and open web browsers and navigate the Internet, visit websites and use search engines to find trustworthy information, use File Explorer to find, organize, and save files to the computer, use a flash drive to store, organize, and retrieve files, send and receive emails and email attachments and download files, and Cut/Copy and Paste and format text in Microsoft Word.

Eligibility Requirements
• TABE Literacy
• Numeracy and Northstar Digital Literacy Score (test upon enrollment)

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Placement
• Referral
• Basic Computer Skills Training
Basic Computer Skills
Central Union Mission
65 Massachusetts Ave NW, Washington, DC

Duration
6 Weeks
(1 day per week)

Training Type
Computer Skills Training

Cost
Free

Languages Offered
English, Spanish

Wards Served
Districtwide

Certification
Adult Education Training
Provider

Description
This program covers basic computer skills. Participants receive a certification upon completion.

Eligibility Requirements
• N/A

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Professional Clothing
• Budgeting and Financial Literacy
• Basic Computer Skills Training
Description
This program includes family-oriented strength-based case management, job placement, and follow-up support to facilitate job retention, and other pertinent services through referrals. This program is focused on innovative ideas to build a strong career pathway for clients, which helps create more career opportunities that align with the focused on becoming employed.

Eligibility Requirements
- DC resident

Population Served:
- Adults
- Individuals with Disabilities
- Undocumented Workers
- Long-term Unemployed
- Low-Income Individuals
- TANF Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Child Care
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
Duration
16 Weeks

Training Type
Computer Skills Training, A+ Computer Repair, Customer Service

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider

Description
This program allows students to master Microsoft Word, Microsoft Outlook, Microsoft PowerPoint, Microsoft Excel, and additional programming platforms.

Eligibility Requirements
• TABE score

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Professional Clothing
• Food Security Support
• Budgeting & Financial Literacy
• Basic Computer Skills Training
• GED
• CTE Training
Description
This program is popular among students in the District hoping to enter the IT field. CompTIA A+ is one of the top fields that does not require a college degree to attain an entry-level position.

Eligibility Requirements
- TABE score

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
- GED
- CTE Training
Description
This program helps prepare students for a career in planning, managing and providing public safety, protective services, and homeland security, including professional and technical support.

Eligibility Requirements
- CASAS Test
- Valid Government Issued ID
- Birth Certificate and Social Security Card

Population Served:
- Adults, Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Referral
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
**Duration**
12-14 Weeks

**Training Type**
A+ Computer Repair

**Cost**
Free

**Languages Offered**
English

**Wards Served**
Ward 8

**Certification**
Adult Education Training Provider

**Description**
This program provides students with the instruction and hands-on learning required to successfully obtain their CompTIA A+ credential. The CompTIA A+ credential is a requirement for careers in the Help Desk sector and is a starting point for careers in both Networking and Information and Cybersecurity.

**Eligibility Requirements**
- CASAS Test
- 18+
- DC Driver’s License

**Population Served:**
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
Digital Literacy
Four Walls Career and Technical Education Center
1125 Neal St NE, Washington, DC

202-332-8022  www.fourwallsctec.org

Duration
September - January
(Monday-Wednesday)

Training Type
Computer Skills Training, Microsoft Office Suite

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A

Description
In this program, students learn how to identify computer devices and applications and learn how to perform different types of Internet-related tactics. Students are introduced to the benefits and features of storage devices, the types and purposes of different input and output devices, and necessary information on Internet/Web content. Students will become proficient in Microsoft Word, Excel, and PowerPoint.

Eligibility Requirements
• CASAS Test
• Driver’s License
• Birth Certificate
• Social Security Card
• Proof of Income
• Proof of Residence

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Food Security Support
• Budgeting and Financial Literacy
• Basic Computer Skills Training
Duration
12 Weeks

Training Type
Computer Skills Training,
Entrepreneurial
Development, A+
Computer Repair

Cost
$5,000

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training
Provider, Eligible Training
Provider List (ETPL)

Description
This program includes coaching and mentoring for careers in IT. The average salary of a HOPE Project graduate is $65,000.

Eligibility Requirements
- CASAS Test

Population Served:
- Adults
- Veterans
- Low-Income Individuals
- Returning Citizens

Wrap Around Services Offered:
- Job Readiness
- Job Placement
- Referral
- Professional Clothing
### Description
This program has produced over 300 graduates that now work in Security Operations Centers for companies like CACI, GDIT and 22nd Century.

### Eligibility Requirements
- CASAS Test

### Population Served:
- Adults
- Veterans
- Low-Income Individuals
- Returning Citizens

### Wrap Around Services Offered:
- Job Readiness
- Job Placement
- Referral
- Professional Clothing

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Phone: 202-449-8663  |  [www.hopeprojectacademy.com](http://www.hopeprojectacademy.com)
How To Start a Food-Based Small Business

La Cocina VA
918 S Lincoln St, Arlington, VA

📞 703-596-1557 | 🌐 www.lacocinava.org

**Description**
This 9-week training covers all the aspects of developing and launching a small food business.

**Eligibility Requirements**
- Have a food business idea or informal project

**Population Served:**
- Adults
- Veterans
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Food Security Support
- Social Services in professional attire

---

**Duration**
9 Weeks

**Training Type**
Entrepreneurial Development

**Cost**
$300 per participant

**Languages Offered**
English, Spanish

**Wards Served**
Districtwide

**Certification**
Eligible Training Provider List (ETPL), Northern Virginia Community College’s Workforce Development Program
**Entrepreneurial Training Program**

Marshall Heights Community Development Organization, Inc.  
3939 Benning Rd NE, Washington, DC

📞 202-396-1200  🌐 [www.mhcdoo.org](http://www.mhcdoo.org)

### Duration
8-12 Weeks

### Training Type
Entrepreneurial Development

### Cost
Free

### Languages Offered
English

### Wards Served
- Ward 6  
- Ward 7  
- Ward 8

### Certification
N/A

### Description
This program has a strong business overview with focus on developing a business plan and pitch. It meets in-person or virtually 2.5 hours per week.

### Eligibility Requirements
- Complete an application

### Population Served:
- Adults  
- Low-Income Individuals  
- Returning Citizens

### Wrap Around Services Offered:
- Job Readiness  
- Job Retention  
- Referral  
- Budgeting & Financial Literacy
We Aspire Business Support
Marshall Heights Community Development Organization, Inc.
3939 Benning Rd NE, Washington, DC

202-396-1200 | www.mhcdo.org

Duration
3 Months

Training Type
Entrepreneurial Development

Cost
Free

Languages Offered
English

Wards Served
Ward 6
Ward 7
Ward 8

Certification
N/A

Description
This program provides support to returning citizens admitted to the We Aspire program. In addition to links to supporting business growth, MHCDO provides financial resources/referrals.

Eligibility Requirements
• Returning Citizens engaged in the Department of Small and Local Development (DSLBD) We Aspire program.

Population Served:
• Adults
• Low-Income Individuals
• Returning Citizens

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Referral
• Budgeting & Financial Literacy
Duration
Ongoing

Training Type
Entrepreneurial Development

Cost
Free

Languages Offered
English

Wards Served
Ward 6
Ward 7
Ward 8

Certification
N/A

Description
This program provides consulting services and links to additional support from Department of Consumer and Regulatory Affairs (DCRA), Department of Small and Local Business Development (DSLBD), Greater Washington Urban League, Operation HOPE, and the Howard University Small Business Development Center.

Eligibility Requirements
• Existing or start-up business inquiries

Population Served:
• Adults
• Low-Income Individuals
• Returning Citizens

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Referral
• Budgeting & Financial Literacy
A+ Computer Repair Training
Opportunities Industrialization Center of DC (OIC/DC)
3016 Martin Luther King Jr. Ave SE, Washington, DC

202-373-0330 | www.oiccdc.org

Description
This core course integrates adult education and literacy, workforce preparation and workforce training services to assist students in navigating career pathways to successful employment, post-secondary education and economic sufficiency. This course is virtual with some in-person training components. After successfully completing the program, the participant is eligible to take and pass two national exams, which are required for certification. Afterwards, a participant has several career pathways available - help desk/computer specialist, enroll in additional training for Network+, Security+ and/or Cyber Security.

Eligibility Requirements
- CASAS Test

Population Served:
- Adults
- Young Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Tutoring Program
- Case Management Services
- Referral Services
- Literacy
- Job Readiness
- Job Placement Assistance
- Budgeting & Financial Literacy
- Basic Computer Skills Training
- Retention and Follow-up Services
- Career Coaching

Duration
14-16 Weeks (Monday - Friday; 10 am - 2 pm and 5 pm - 9 pm)

Training Type
A+ Computer Repair

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Licensed Post Secondary Education Non-Degree Institution
**Description**

Students will learn basic computer skills, including windows, email and job search. This program is for students with very little computer experience, and is designed to get them to the point where they can participate in training offered by Skyland Workforce Center’s partners.

**Eligibility Requirements**

- 18+

**Population Served:**

- Adults
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens

**Wrap Around Services Offered:**

- Job Retention
- Referral
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
**STEMAcad IT Support Program**  
Urban Ed, Inc.  
2041 Martin Luther King Jr Ave SE Suite M-2, Washington, DC

- **Duration**: 16-18 Weeks
- **Training Type**: IT Support
- **Cost**: $6455 (Scholarships available)
- **Languages Offered**: English
- **Wards Served**: Ward 8
- **Certification**: Adult Education Training Provider, Eligible Training Provider List (ETPL)

**Description**

This program covers installing and configuring software and computer systems and troubleshooting and resolving technical issues. All programs lead to industry-recognized certifications. Upon completion, next IT pathway options include cloud computing, software development/computer programming, and digital transformation courses.

**Eligibility Requirements**

- CASAS Test
- High School Diploma and/or College Transcript

**Population Served:**

- Adults
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Placement
- IT Career Pathways

- **Contact**: 202-610-2344  
- **Website**: [www.urbaned.org](http://www.urbaned.org)
STEMAcad Network Engineer Program
Urban Ed, Inc.
2041 Martin Luther King Jr Ave SE, Suite M-2, Washington, DC

Duration
16-24 Weeks

Training Type
Network Engineer

Cost
$6455 (Scholarships available)

Languages Offered
English

Wards Served
Ward 8

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
This program covers setting up computer networks, maintaining them, and offering network support to users and enterprises. All programs lead to industry-recognized certifications. Upon completion, next IT pathway options include cloud computing, software development/computer programming, and digital transformation courses.

Eligibility Requirements
• CASAS Test
• High School Diploma and/or College Transcript

Population Served:
• Adults
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Placement
• IT Career Pathways
STEMAcad Security Analyst Program
Urban Ed, Inc.
2041 Martin Luther King Jr Ave SE, Suite M-2, Washington, DC

📞 202-610-2344  🌐 www.urbaned.org

**Duration**
16-18 Weeks

**Training Type**
Security Analyst

**Cost**
$8545 (Scholarships available)

**Languages Offered**
English

**Wards Served**
Ward 8

**Certification**
Adult Education Training Provider, Eligible Training Provider List (ETPL)

**Description**
This program covers monitoring networks for security breaches, investigating violations, and installing and using software and security monitoring tools/resources to protect sensitive information, and corporate networks both on-premise and in the cloud. All programs lead to industry-recognized certifications. Upon completion, next IT pathway options include cloud computing, software development/computer programming, and digital transformation courses.

**Eligibility Requirements**
- CASAS Test
- High School Diploma and/or College Transcript

**Population Served:**
- Adults
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Placement
- IT Career Pathways
Get Ready for the Workplace
Washington Literacy Center
1133 15th St NW, Washington, DC

Duration
8 Weeks

Training Type
Computer Skills Training, Entrepreneurial Development, Customer Service

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
Workforce readiness, computer basics, and customer service skills training designed to empower our learners to be successful in their communities, families, and careers.

Eligibility Requirements
• CASAS Test

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Referral
• Budgeting & Financial Literacy
• Basic Computer Skills Training

Contact Information
202-984-0000 | www.washlit.org
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Description
Participants in the 12-week program will complete GRID’s Installation Basics Training (IBT) program, where they gain industry-relevant skills certificates by demonstrating competency in real-world solar installations.

Eligibility Requirements
• CASAS Test

Population Served:
• Adults
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Child Care
• Referral
• Professional Clothing
• Housing Stability Support
• Food Security Support
• Budgeting & Financial Literacy
• Basic Computer Skills Training
Green Pre-Apprenticeship Construction Program
Catholic Charities
1618 Monroe St NW, Washington, DC

202-939-2400 | www.catholiccharitiesdc.org

Description
This Construction Safety program includes OSHA-30, CPR/First Aid, Flagger, and Job Search Skills. It is an introduction to construction safety.

Eligibility Requirements
• DC Resident
• Age 18 and above

Population Served:
• Adults
• Immigrants and Refugees
• English Language Learners
• Displaced Homemakers
• Dislocated Worker
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral to internal and external social and healthcare services
• Food Security Support
• Budgeting & Financial Literacy
Description

This Electrical Pre-Apprentice Training is for placement into an electrical apprentice position.

Eligibility Requirements

- DC Resident
- ID
- References

Population Served:

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:

- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
- GED
- CTE training
Duration
6 Weeks

Training Type
Construction Trades, Pre-Apprenticeship

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A

Description
In this program, students learn about HVAC theory, tubing and piping tools, preventative maintenance, heating and cooling systems and electrical skills. 75% of all instruction is hands-on and practical. Students will take part in 95 hour externship with our industry partners. Graduates are prepared for entry-level employment in the following occupations: HVAC Technician, Skilled HVAC Helper, and Mechanical Technician.

Eligibility Requirements
• CASAS Test
• Valid ID
• Pass Drug Screening
• Negative PPD Test Results
• Ability to Work Full-Time Upon Completion

Population Served:
• Adults
• Young Adults
• Women
• Veterans
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Case Management
Description

In this program, students learn how to perform work-related tasks and duties in preparation for intermediate-level employment in the following occupations: HVAC Technician, Skilled HVAC Helper, Mechanical Technician 2 (HVAC).

Eligibility Requirements

- CASAS Test
- ID
- Drug Screening
- PPD Test
- Ability to Work Full-Time Upon Completion

Population Served:

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:

- Job Readiness
- Job Retention
- Referral
- Food Security
- Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
Duration
3-16 Week Cohorts; 4 Days/Week

Training Type
OSHA 10

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A

Description
This program recruits, trains and places low-income men and women who are unemployed or underemployed and want to join construction apprenticeship program and well-paying jobs in the industry.

Eligibility Requirements
- Driver’s License
- 8th Grade or higher
- Drug Screening (including marijuana)
- Aptitude for the building trades

Population Served:
- Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Budgeting & Financial Literacy
- Basic Computer Skills Training
Description
This program prepares under-employed and unemployed individuals for entry-level positions across the high-growth industry of Energy and Construction, and related fields. The program is provided tuition-free for eligible participants. This program is designed so that, upon graduation, students are work-ready with tangible skills, have earned up to three industry recognized credentials, and have been positioned for successful entry.

Eligibility Requirements
- CASAS Test
- Driver’s License
- Legal eligibility to work in the United States
- 21+
- High School Diploma or GED
- VA, DC or MD State-issued Photo ID & Social Security Card
- Drug Screening
- Ability to do physical labor and other strenuous physical tasks
- Willingness to work in all weather conditions
- Ability to complete the course

Population Served:
- Adults & Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
Description
This program gives students the opportunity to learn hands-on construction skills and certifications while earning their GED. Students can earn their OSHA10 and Home Builders Institute PACT Certifications.

Eligibility Requirements
- N/A

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
Duration
8-Week hybrid program (virtual and in-person)

Training Type
Construction Trades, OSHA 10

Cost
Free

Languages Offered
English

Wards Served
Ward 8

Certification
Adult Education Training Provider

Description
This program helps prepare students for an exciting, rewarding career in green building by covering topics such as sustainable building, OSHA-10, and Flagger Safety training. The class is taught in English with assistance for Spanish speakers. The nationally certified curriculum includes the latest in green building technology and graduates will receive a nationally accredited certificate in green construction. Wrap-around case management is provided to students to address their social barriers encountered along their professional development.

Eligibility Requirements
- CASAS Pre-test
- Government issued ID

Population Served:
- Adults, Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployment
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention,
- Job Placement
**OSHA 10, 30 & Flagger**
DC Infrastructure Academy, Department of Employment Services
2330 Pomeroy Rd SE, Washington, DC

☎ 202-899-6040 ️ www.dcinfrastructureacademy.org

**Description**
This program teaches students the fundamentals of HVAC systems in existing structures and in new construction. Students will examine critical topics such as trade safety, LEED construction, and energy management. Students can earn a chlorofluorocarbon (CFC) Universal certification.

**Eligibility Requirements**
- CASAS Test
- Driver’s or Non-Driver’s License ID
- Social Security Card
- Birth Certificate/Passport
- Proof of Income and Proof of Residence
- The Core Curriculum course is a prerequisite to enroll in this course.

**Population Served:**
- Adults
- Seniors
- Individuals with Disabilities
- Veterans, Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
Duration
24 Weeks; January - June (Monday - Wednesday)

Training Type
HVAC, Construction Trades

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
National Center for Construction Education and Research (NCCER)

Description
This class prepares students for the electrical wiring of private and commercial establishments. The course covers workplace safety, hardware and materials, tools, test and measurements tools, cable installation, branch circuit, video, voice and data wiring installation, lighting fixtures, service panel and troubleshooting.

Eligibility Requirements
- CASAS Test
- Driver’s License or Government ID
- Birth Certificate/Passport
- Social Security Card
- Proof of Income
- Proof of Residency
- The Core Curriculum course is prerequisite to enroll in this course.

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans, Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills Training
**Description**

This class teaches students basic worksite safety, introduction to construction mathematics, hand tools, power tools, using blueprints, basic rigging, basic communications skills, and basic employability skills. Students can earn the Flaggers, CPR/First Aid, and OSHA-10 certifications.

**Eligibility Requirements**

- CASAS Test
- Driver’s License
- Proof of Income
- Proof of Residence
- Social Security Card and Birth Certificate/Passport.

**Population Served:**

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Retention
- Job Placement
- Referral
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills Training
**Description**

This program prepares students in the fundamentals of building maintenance and systems, and the plumbing, carpentry and electrical trades. Students will also learn basic customer service and communication skills in context of the building maintenance industry.

**Eligibility Requirements**

- CASAS Test
- Valid Government Issued ID
- Birth Certificate and Social Security Card

**Population Served:**

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Retention
- Job Placement
- Referral
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills Training

---

**Duration**

20 Weeks; September (Monday - Wednesday)

**Training Type**

Construction Trades, Core Construction Curriculum

**Cost**

Free

**Languages Offered**

English

**Wards Served**

Districtwide

**Certification**

National Center for Construction Education and Research (NCCER)
Description
This course allows students to gain actual boiler operations experience before being recommended for the District of Columbia or State of Maryland License Exam. The course covers major topics including boiler functions, operations, safety, controls, hot water systems, steam systems, and the identification of boiler fittings. Students experience actual hands on boiler operation, including boiler water testing.

Eligibility Requirements
- CASAS Test
- Driver’s License
- Birth Certificate
- Social Security Card
- Proof of Income
- Proof of Residence

Population Served:
- CASAS Test
- Driver’s License
- Birth Certificate
- Social Security Card
- Proof of Income
- Proof of Residence

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills Training

Stationary Steam Engineering
Four Walls Career and Technical Education Center
1125 Neal St NE, Washington, DC

📞 202-332-8022 | 🌐 [www.fourwallsctec.org](http://www.fourwallsctec.org)
**Energy & Construction Careers Training Program**

Goodwill of Greater Washington
1140 3rd St NE, Suite 350, Washington, DC

Phone: 202-636-4225 | Website: [www.dcgoodwill.org](http://www.dcgoodwill.org)

**Description**

This two-part program helps students develop the reading and math skills required to understand technical manuals, analyze diagrams and charts, and troubleshoot HVAC problems using algebraic reasoning and problem-solving principles. In part one of this training, students learn and master the fundamental skills and concepts required to earn the EPA 608 Universal Certification. Part two of this training builds on the skills developed in part one and includes further practical training as students prepare for the EPA 609 MVAC Certification, which is required for any technician working on automotive units, as well as Indoor Air Quality, Preventative Maintenance Technician, and Green HVAC/R Certifications that bolster a technician’s skill set and employability.

**Eligibility Requirements**

- TABE Math 6th Grade and 7th Grade Reading Scores

**Population Served:**

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Retention
- Job Placement
**Description**
In this program, students work with the Work Safety Lab to receive their OSHA 10 Certification.

**Eligibility Requirements**
- Age 18 and above

**Population Served:**
- Adults
- Returning Citizens
- Long-term Unemployment
- Veterans

**Wrap Around Services Offered:**
- Job Readiness
- Job Placement
- Housing Referral
- Professional Clothing
- Case Management

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**Solar Works DC**
GRID Alternatives Mid-Atlantic
1629 Benning Rd NE, Washington, DC

📞 202-602-0191  🌐 www.gridalternatives.org/midatlantic

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**Duration**
12 Weeks (Fall and Spring); 6 Weeks (Summer)

**Training Type**
Construction Trades, OSHA 10

**Cost**
Free

**Languages Offered**
English

**Wards Served**
Districtwide

**Certification**
N/A
Description
This program prepares students to take the Construction and Skilled Trades Exam (CAST) for manual labor jobs such as Trainee Line Mechanic, Helper Meter Technician, Underground Cable Splicer and Transformer Tester.

Eligibility Requirements
- CASAS Test
- DC Resident
- DC Driver's License
- 21+, Background Check
- **Former PEPCO Employees Not Eligible

Population Served:
- Adults
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens

Wrap Around Services Offered:
- Job Retention
- Referral
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
Description
In this 12-week program, participants gain hands-on solar installation experience, complete Installation Basics Training (IBT), and earn industry-relevant skills certificates by demonstrating competency in real-world solar installations on DC residents homes.

Eligibility Requirements
- CASAS Test
- 18+

Population Served:
- Adults
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens

Wrap Around Services Offered:
- Job Retention
- Referral
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
Construction Trades, Property Management, HVAC
SOME Center for Employment Training
4430 Benning Rd NE, Washington, DC

202-292-4460 | www.some.org/services/job-training

Duration
540 Hours

Training Type
Construction Trades, Property Management, Plumbing, Course
Combines: Carpentry, Plumbing, HVAC and Electrical

Cost
Free to participants qualifying for the SOME Scholarship

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
The program prepares students for careers in energy with a focus on excavation and backfilling, underground clearances, cover-service lines, mains and transmission lines, prevention of accidental ignition, construction site safety, and basic computer skills. Hands-on training includes trenching and other excavation activities. Participants must pass the CASAS exam and WordKeys exam prior to the completion of the program.

Eligibility Requirements
• CASAS Test
• Driver’s License
• 18+

Population Served:
• Adults
• Young Adults
• Seniors
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Professional Clothing
• Housing Stability Support
• Food Security Support
• Budgeting and Financial Literacy
• Basic Computer Skills
• Training and Adult Basic Education
**Duration**
540 Hours

**Training Type**
HVAC

**Cost**
$7,371

**Languages Offered**
English

**Wards Served**
Districtwide

**Certification**
Adult Education Training Provider, Eligible Training Provider List (ETPL)

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**Description**
Two day training content includes hazard recognition, workers rights, flagging, employer responsibility, records keeping, etc.

**Eligibility Requirements**
- DC resident
- 18+
- Driver’s License

**Population Served:**
- Adults
- Young Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills
- Training and Adult Basic Education
Youthbuild Construction Program
Youthbuild DC Public Charter School
3220 16th St NW, Washington, DC

Duration
Self-paced; average completion times are:
OSHA10, 1 week; HBI PACT Certification, 6 Months; additional certifications, 1-3 Months

Training Type
Construction Trades, OSHA 10, Home Builders Institute PACT Certification

Cost
—

Languages Offered
English, Spanish

Wards Served
Districtwide

Certification
Adult Education Training Provider

Description
AW offers OSHA 10 training to enrolled customers only.

Eligibility Requirements
• None

Population Served:
• Adults
• Individuals with Disabilities
• Undocumented Workers
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Placement
• Referral
• Professional Clothing
• Food Security Support
• Budgeting & Financial Literacy
• Basic Computer Skills Training

Youthbuild Construction Program
Youthbuild DC Public Charter School
3220 16th St NW, Washington, DC

202-319-0141  www.youthbuildpcs.org
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Certified Nursing Assistant
Academy of Hope Adult Public Charter School
2315 18th Pl NE, Washington, DC

Phone: 202-269-6623 | Email: www.aohdc.org

Description
This program provides CNA (Certified Nursing Assistant) students with the skills to assist with basic patient care and support. Students learn under the direction of onsite licensed nursing staff. Upon successful completion of theory and skills requirements, students can sit for the NNAAP (National Nursing Assistant Assessment Program) exam and can be employed in a variety of healthcare settings as Nursing Assistants.

Eligibility Requirements
- CASAS Test
- No Criminal Record
- High School Diploma
- Drug Screening
- Proof of Immunization

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Placement
- Referral
- Basic Computer Skills Training

Duration
5 Months

Training Type
Nursing Assistant

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)
Certified Phlebotomy Technician
Academy of Hope Adult Public Charter School
2315 18th Pl NE, Washington, DC

202-269-6623 | www.aohdc.org

Description
This program provides phlebotomy students with the knowledge, training, and skills to perform basic blood-drawing procedures, patient care, and equipment maintenance. Students learn under the direction of an on-site licensed instructor. Upon successful completion of theory and skills requirements, students can sit for the Certified Phlebotomy Technician (CPT) exam and can be employed in a variety of healthcare settings as Phlebotomy Technicians.

Eligibility Requirements
- CASAS Test
- No Criminal Record
- High School Diploma
- Drug Screening
- Proof of Immunization

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Placement
- Referral
- Basic Computer Skills Training

Duration
5 Months

Training Type
Certified Phlebotomy Technician

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)
Medical Assistant Program

Briya Public Charter School
100 Gallatin St NE, Washington, DC


Duration
12 Months (August to June)

Training Type
Medical Assistant

Cost
Free

Languages Offered
English, Spanish

Wards Served
Districtwide

Certification
N/A

Description
Students gain hands-on practice with clinical lab skills such as drawing blood, giving injections and taking blood pressure. Students will also gain proficiency in administration skills, including updating patient records and coding insurance forms. Through this program, students are provided learning opportunities with Mary’s Center nursing and medical assistant staff, and complete a 160-hour externship in a local clinic, hospital or doctor’s office.

Eligibility Requirements
- CASAS Test
- High School Diploma
- Resident of the District of Columbia

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans, Undocumented Workers
- Displaced Homemakers
- Dislocated Worker
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients, everyone is welcome

Wrap Around Services Offered:
- Job Readiness
- Child Care
Description
This 15-week program is comprised of 12-weeks of virtual theory training and 3-weeks of in-person externship or in-person skills training during COVID. The curriculum integrates adult education and literacy, workforce preparation and workforce training skills to prepare students to earn their Home Health Aide license from DC Board of Nursing.

Eligibility Requirements
• CASAS Test
• GED or High School Diploma
• Age 18 and above
• District resident

Population Served:
• Adults
• Seniors
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Professional Clothing
• Budgeting & Financial Literacy
• Basic Computer Skills Training
Duration
15 Weeks; 3 Days/Week
(Tuesday, Wednesday, Thursday; 3 PM - 8 PM)

Training Type
Home Health Aide

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Licensed Post Secondary Education Non-Degree Institution

Description
In this program, students learn medical terminology, anatomy and physiology, receptionist and clerical procedures, clinical laboratory procedures, pharmacology, and how to address medical emergencies. 75% of all instruction is hands-on and practical. Participants also take part in 160-hour externship with SOME's industry partners.

Eligibility Requirements
• CASAS Test
• Valid ID
• Pass a drug screening
• Negative PPD results
• Ability to work full-time upon completion

Population Served:
• Adults
• Young Adults
• Seniors
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Tutoring Program
• Case Management Services
• Referral Services, Literacy
• Job Readiness
• Job Placement Assistance
• Budgeting & Financial Literacy
• Basic Computer Skills Training
• Retention and Follow-up Services
• Career Coaching

Home Health Aide
Opportunities Industrialization Center of DC (OIC/DC)
3016 Martin Luther King Jr. Ave SE, Washington, DC

☎ 202-373-0330  🌐 www.oicdc.org
Medical Assistant
SOME Center for Employment Training
4430 Benning Rd NE, Washington, DC

202-292-4460  www.some.org/services/job-training

Description
In this program, students learn how to perform work-related tasks and duties in preparation for employment in the following occupations: Medical Administrative Assistant, Hospital Admitting Clerk, Medical Records Clerk, Outpatient Admitting Clerk, Medical Secretary Medical Voucher Clerk, Unit Clerk.

Eligibility Requirements
- CASAS Test
- ID
- Drug Screening
- PPD Test
- Ability to Work Full-Time Upon Completion

Population Served:
- Adults
- Young Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills
- Training and Adult Basic Education

Duration
760 Hours

Training Type
Medical Administrative Assistant (MAA)

Cost
Free to participants qualifying for the SOME Scholarship

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)
Duration
720 Hours

Training Type
Medical Office Administration Assistant

Cost
$9,828 (Covered by SOME CET scholarship offered to all qualified students)

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
This program is an introductory course into Medical Office Administration. Participants learn billing, coding, and general medical office information.

Eligibility Requirements
- CASAS Test

Population Served:
- Adults
- Young Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting and Financial Literacy
- Basic Computer Skills
- Training and Adult Basic Education
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**Duration**
1 Day

**Training Type**
ServSafe

**Cost**
Varies

**Languages Offered**
—

**Wards Served**
Districtwide

**Certification**
N/A

**Description**
We provide ServSafe training for all America Works of Washington enrollees.

**Eligibility Requirements**
- America Works of Washington (AW) enrollees only

**Population Served:**
- Adults
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
- Child Care
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
Culinary Job Training Program
DC Central Kitchen
425 2nd St NW, Washington, DC

202-234-0707  www.dccentralkitchen.org

Description
This training program provides culinary arts education, career readiness training, and real-world internships to adults who have experienced barriers to employment. Through this 12-week course, trainees will prepare to earn two valuable credentials, including the ServSafe Food Protection Manager Certification.

Eligibility Requirements
- Drug screening
- TB test
- Work Eligibility Documentation

Population Served:
- Adults
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Child Care
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting & Financial Literacy

Duration
12 Weeks

Training Type
Culinary Job Training

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)
Culinary Job Training–Youth Program

DC Central Kitchen
425 2nd St, NW Washington, DC

202-234-0707  www.dccentralkitchen.org

Description
This program provides hands-on culinary training and career readiness training to young adults ages 18-24 who are not in school and not working. Trainees gain meaningful firsthand experience working alongside staff at the fast-casual cafe located on the campus of THEARC.

Eligibility Requirements
- TB testing
- Work eligibility documentation
- Ability to pass drug test

Population Served:
- Adults
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Child Care
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting & Financial Literacy
Description
This program is a hospitality, food, and beverage certification course offered through University of the District of Columbia (UDC).

Eligibility Requirements
- CASAS Test

Population Served:
- Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Budgeting & Financial Literacy
- Basic Computer Skills Training

Duration
6 Weeks

Training Type
Guest Services, Housekeeping, Maintenance, Hotel and Tourism

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A
**Food Manager Class**

Edgewood/Brookland Family Support Collaborative
601 Edgewood St NE, Suite 25, Washington, DC

📞 202-832-9400  🌐 www.ebfsc.org

**Description**
This is a two-day, in-person or virtual class covering Food Manager safety.

**Eligibility Requirements**
- DC Resident
- Low Income

**Population Served:**
- Adults
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens,
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Budgeting & Financial Literacy

**Duration**
2 Days

**Training Type**
Food Manager Certification

**Cost**
Free to Low-income DC Residents

**Languages Offered**
English

**Wards Served**
Districtwide

**Certification**
N/A
Description
This program offers food safety training and a certification exam.

Eligibility Requirements
• DC Resident

Population Served:
• Adults
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Professional Clothing
• Housing Stability Support
• Food Security Support
• Budgeting & Financial Literacy
Hospitality Training
Goodwill of Greater Washington
1140 3rd St NE, Suite 350, Washington, DC

Duration
5 Weeks

Training Type
Guest Services, Customer Service, Front Desk, ServeSafe & TIPs (Training for Intervention Procedures)

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Eligible Training Provider List (ETPL)

Description
This 5-week program includes two weeks of employability skills training, two-weeks of hospitality instruction through the American Hotel & Lodging Educational Institute’s Skills, Tasks, and Results Training for Workforce curriculum, and one week of food handling and alcohol serving safety through the “ServeSafe” and “TIPs” programs.

Eligibility Requirements
• CASAS Test
• No criminal record
• Ability to pass drug test

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement

202-636-4225  www.dcgoodwill.org
Culinary Training Program
La Cocina VA
918 S Lincoln St, Arlington, VA
703-596-1557
www.lacocinava.org

Description
This is a 12-week, hands-on culinary training program, followed by a 4-week paid internship. The training includes professional development, vocational English, financial intelligence, and nutrition courses. Students can earn their Servsafe certification and Allertrain certifications.

Eligibility Requirements
• Low-income
• Valid US ID
• Ability to read and speak in English or Spanish
• TB test
• Police clearance
• Referral form (if available)

Population Served:
• Adults
• Veterans
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Food Security Support
• Social Services in professional attire

Duration
16 Weeks

Training Type
Culinary Arts, Culinary Job Training

Cost
$10,000 per trainee through government subsidies

Languages Offered
English, Spanish

Wards Served
Districtwide

Certification
Eligible Training Provider List (ETPL), Northern Virginia Community College’s Workforce Development Program
HOSPITALITY

Duration
6-8 Weeks, 4 Days/Week

Training Type
Guest Services, Customer Services, Hospitality

Cost
$200

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
This course for English Language Learners (ELLs) includes a workforce training component that can lead to an industry-recognized credential, Certified Guest Service Professional (CGSP®) through the American Hotel & Lodging Educational Institute (AHLEI). The course provides training on how to provide excellent customer service in the hospitality industry, though the training and its associated skills are easily applicable to virtually every industry and work setting. The program incorporates computer skills training, including keyboard, word processing, and more. A lower level course that does not incorporate the CGSP is also available and serves as a precursor for this credential training. Level placement is determined as intake.

Eligibility Requirements
• Best Plus 2.0 score
• LCNV's in-house reading assessment score

Population Served:
• Adults
• Undocumented Workers
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens, TANF Recipients
• Adult English Language Learners

Wrap Around Services Offered:
• Job Readiness
• Referral
• Basic Computer Skills Training
• English Language Literacy
Description
This 12-week program prepares participants to earn a work readiness and customer service credential from the National Retail Federation. After completing the program, a participant has several career pathways such as customer service representative for several business industries (e.g. retail sales, hospitality, financial, utilities and infrastructure).

Eligibility Requirements
- CASAS Test
- GED or High School Diploma
- Age 18 and above
- District resident

Population Served:
- Adults
- Young Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Tutoring Program
- Case Management Services
- Referral Services
- Literacy
- Job Readiness,
- Job Placement Assistance
- Budgeting & Financial Literacy
- Basic Computer Skills Training
- Retention and Follow-up Services
- Career Coaching
**Description**

This program is a job training and personal development program for women facing barriers to employment. The program revolves around a small baking business in old town Alexandria. Team members gain the skills and confidence to gain and sustain employment.

**Eligibility Requirements**

- Women Only

**Population Served:**

- Adults
- Seniors
- Women Only
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens, TANF Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Retention
- Job Placement
- Referral
- Budgeting & Financial Literacy
- Basic Computer Skills Training

---

**Together We Bake**

Together We Bake

212 South Washington St, Alexandria, VA

📞 703-973-8775  🌐 www.togetherwebake.org

---

**Duration**

8 Weeks; 3 Days/Week
(Tues, Wed & Thurs; 9:30 am-2:30 pm)

**Training Type**

Culinary Job Training

**Cost**

Free

**Languages Offered**

English

**Wards Served**

Districtwide

**Certification**

Eligible Training Provider List (ETPL)
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Facilities Management Solutions
Congress Heights Community Training Development Corp.
3215 Martin Luther King Jr. Ave SE, Washington, DC

📞 202-563-5200  🌐 www.chctdc.org

**Description**
This program helps prepare students for a career in planning, managing and providing public safety, protective services, and homeland security, including professional and technical support.

**Eligibility Requirements**
- CASAS Test
- Valid Government Issued ID
- Birth Certificate
- Social Security Card

**Population Served:**
- Adults
- Seniors
- Individuals with Disabilities
- Veterans, Displaced Homemakers
- Dislocated Workers, Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Referral
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training

**Duration**
3-13 Week cohorts, 4 Days/Week

**Training Type**
Security Training

**Cost**
Free

**Languages Offered**
English

**Wards Served**
Districtwide

**Certification**
Adult Education Training Provider
Description
This program prepares unemployed and underemployed participants for entry-level positions in the field of unarmed security and protective services. Students who successfully complete the training objectives exit the course with work ready skills and Industry recognized credentials to include: Virginia DCJS License, DC SPO (Special Police Officer) authorization, Baton, Handcuffing, Pepper Spray and CPR/First Aid certifications.

Eligibility Requirements
- CASAS Test
- Driver’s License
- No Criminal Record
- Legal eligibility to work in the United States
- 19+, or 21+ to qualify for DC Special Police Officer authorization
- High School Diploma/GED
- Able to perform moderate physical activity
- (VA, DC or MD) State–issued Photo ID & Social Security Card
- Drug Screening
- Able to pass background check

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
Duration
12 Weeks

Training Type
Security Training

Cost
$5,000

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
This program prepares students for positions in the field of armed and unarmed security and protective services.

Eligibility Requirements
- CASAS Test, No Criminal Record

Population Served:
- Adults
- Veterans
- Low-Income Individuals
- Returning Citizens

Wrap Around Services Offered:
- Job Readiness
- Job Placement
- Referral
- Professional Clothing

HOPE Project
101 Xenia St SW First Floor, Washington, DC

202-449-8663
www.hopeprojectacademy.com
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Jump Start
A Wider Circle
9159 Brookville Rd, Silver Spring, MD

301-608-3504 | www.awidercircle.org

Description
Tuesdays at 2 pm is an interactive, 90-minute workshop where we explain what a Strengths-Based Job Search Strategy is and help the participant to identify their strengths and begin the work of developing their own strategy. Jump Start is a week of interactive workshops (one 90 minute workshop per day) that covers essential tools for the career development journey - expanding empowerment/agency, strengths-based job search, STAR method of interviewing, networking / informational interviewing, and the importance of self-compassion.

Eligibility Requirements
- None

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals, Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Professional Clothing
- Career counseling
- Coaching
- Professional networking
**Description**

Parent Intern Program.

**Eligibility Requirements**

- CASAS Test
- Driver’s License
- No Criminal Record

**Population Served:**

- Adults
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients, Homeless

**Wrap Around Services Offered:**

- Job Readiness
- Job Retention
- Child Care
- Referral
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
Child Development Associate Program

Briya Public Charter School
100 Gallatin St NE, Washington, DC

202-232-7777 | www.briya.org

Duration
10-12 Months
(September-June)

Training Type
Early Childhood Program

Cost
Free

Languages Offered
English, Spanish

Wards Served
Districtwide

Certification
N/A

Description
This class prepares students to work as early childhood teachers, home visitors or directors of licensed homes or centers for children ages 0-5. Students completing this program can earn Childhood Development Associate (CDA) Credential.

Eligibility Requirements
• CASAS Test
• DC Resident
• 18+

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens, TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients, everyone is welcome

Wrap Around Services Offered:
• Job Readiness
• Child Care
**Description**

This is a highly structured program for members returning to work in local business and industry. Transitional Employment placements are at the employer’s place of business, are part-time (15-20 hours per week), and include a lot of on-the-job and off-site support from Clubhouse staff and other members. Placements generally last from six to nine months.

**Eligibility Requirements**

- Diagnosed Mental Illness

**Population Served:**

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Low-Income Individuals

**Wrap Around Services Offered:**

- Job Readiness
- Job Placement
Description
This program provides valuable training, job experience and references, as well as the opportunity to earn and save wages for permanent housing. Program participants no longer struggle with life-altering addictions or behavior and are motivated to achieve independent employment.

Eligibility Requirements
• N/A

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals, Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral, Professional Clothing
• Budgeting and Financial Literacy
• Basic Computer Skills Training
**Duration**
Varies, 2-3 Year

**Training Type**
Clean Teams

**Cost**
Free

**Languages Offered**
English, Spanish

**Wards Served**
Districtwide

**Certification**
Adult Education Training Provider

**Description**
Participants of Clean Team will sweep the designated sidewalks from the building or property line, walk and pick up trash in specific alleys weekly as identified by the BID/CID, and collect trash in rolling trash receptacles and replace them with new trash bags on a continuing basis during the hours and days of service. Participants will also remove filled garbage bags from trash receptacles on the sidewalks, maintain the MISSION rolling trash receptacles, washing them regularly, and cleaning them of graffiti and stickers, and clean out debris from cracks in the sidewalks as well as the tree pits and/or tree boxes.

**Eligibility Requirements**
- DC Resident, DC Government-Issued ID

**Population Served:**
- Adults
- Seniors
- Individuals with Disabilities
- Veterans, Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals, Returning Citizens
- TANF Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
- Referral, Professional Clothing
- Budgeting and Financial Literacy
- Basic Computer Skills Training
Description
This program allows students to save time and money! Individualized instruction from highly-qualified instructors ensures a student’s successful completion of the Accuplacer exam, which evaluates a student’s preparedness for college-level courses. Former students who have completed the college readiness program have enrolled in the University of the District of Columbia and American University fully equipped to take on college-level work.

Eligibility Requirements
- TABE score
- Prior Learning Experience

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans, Undocumented Workers
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
- Referral
- Professional Clothing
- Food Security Support
- Budgeting & Financial Literacy
- Basic Computer Skills Training
- GED
- CTE training
SNAP Employment & Training (SNAP E&T) Program
DC Department of Human Services
64 New York Ave NE, Washington, DC

📞 202-535-1178 | 🏛️ www.dhs.dc.gov

Duration
Varies

Training Type
Variety Across Industries

Cost
Free

Languages Offered
English, Spanish, Other

Wards Served
Districtwide

Certification
N/A

Description
This program assists SNAP recipients in achieving their career goals by providing participants with a broad range of services focused on their interests and needs. The program is completely voluntary and participants receive reimbursements for eligible transportation, childcare, and other expenses related to participation.

Eligibility Requirements
- Must be receiving SNAP benefits, but not TANF

Population Served:
- TANF Recipients
- SNAP recipients

Wrap Around Services Offered:
- Transportation Support
- Access to Laptops & Technology
- Interpretation Services
TANF Employment & Education Program
DC Department of Human Services
64 New York Ave NE, Washington, DC

📞 202-535-1178 | 🌐 www.dhs.dc.gov

**Description**
The TANF Employment & Education Program provides coaching towards education and employment goals, but can also coach parents on goals they have for their child(ren) and families.

**Eligibility Requirements**
- Receipt of TANF benefits

**Population Served:**
- TANF Recipients
- SNAP Recipients

**Wrap Around Services Offered:**
- Transportation Support
- Access to Laptops & Technology
- Interpretation Services

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**Duration**
Varies

**Training Type**
Variety Across Industries

**Cost**
Free

**Languages Offered**
English, Spanish, Other

**Wards Served**
Districtwide

**Certification**
N/A
Duration
6 Weeks

Training Type
Leasing For Property Management Certification

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A

Description
This program covers the ins and outs of leasing for property management, including the steps required to receive your leasing license.

Eligibility Requirements
• CASAS Test

Population Served:
• Adults
• Seniors
• Veterans
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Referral
• Professional Clothing
• Budgeting & Financial Literacy
• Basic Computer Skills Training

DC Housing Authority, Workforce Development Initiative/EnVision Center
203 N St SW, Washington, DC

202-645-5023 | www.dchousing.org
Quick Path to Transportation
DC Infrastructure Academy, Department of Employment Services
2330 Pomeroy Rd SE, Washington, DC

202-899-6040  www.dcinfrastructureacademy.org

Duration
12 Weeks

Training Type
Commercial Driver’s License Class B (CDL)

Cost
Free

Languages Offered
English

Wards Served
Ward 8

Certification
Adult Education Training Provider

Description
This course includes general knowledge and review of Federal Motor Carriers’ safety regulations, vehicle inspection procedures, air brakes, and defensive driving techniques. This course includes 150 hours of theory and 300 hours of practical/Hands-on training including on-the-road training.

Eligibility Requirements
- CASAS Test
- Driver’s License

Population Served:
- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
- Job Readiness
- Job Retention
- Job Placement
AimHire Job Placement Program
Friendship Place
203 N St SW, Washington, DC

Duration
Varies

Training Type
Job Readiness

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A

Description
This program utilizes the Employment First Model to empower participants who are experiencing unemployment to find jobs.

Eligibility Requirements
• N/A

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients

Wrap Around Services Offered:
• Job Readiness
• Job Retention
• Job Placement
• Professional Clothing
TANF Program
Jobs Have Priority Inc.
1526 Pennsylvania Ave SE, Washington, DC

📞 202-594-3574 🔗 www.jobshavepriority.org

**Description**
This program provides employment readiness through case coaching and monthly workshops to increase the essential skills and marketability of TANF residents entering the workforce. JHP Inc., connects customers with employment opportunities and linkage to the necessary resources to reach higher levels of self-sufficiency.

**Eligibility Requirements**
- TANF recipient

**Population Served:**
- Adults
- Seniors
- Veterans
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Family Rehousing Stabilization Program (FRSP) Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**
- Job Readiness
- Job Retention
- Job Placement
- Referral
Description
STRIVE is an intensive job readiness training that focuses on attitude, accountability, personal responsibility, workplace ethics, professional etiquette, and interpersonal skills. Students receive career coaching, learn proper interview and resume writing techniques, and also receive long-term wraparound support to address barriers to employment.

Eligibility Requirements
- 18+

Population Served:
- Adults
- Seniors
- Veterans
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens

Wrap Around Services Offered:
- Job Readiness
- Referral
- Professional Clothing
- Housing Stability Support
- Food Security Support
- Applying for Benefits
- DC REAL ID Vouchers
- Digital Literacy Training
Duration
13 Weeks

Training Type
Adult Mentoring
Workforce Development Program

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
N/A

Description
This program serves adults from the DMV area who are either unemployed or underemployed who need help with job search. Adults are paired up with business professionals who share their skills, knowledge, and networks with the mentees. Mentees will get help with resume writing, interview skills, networking, public speaking, and other skills so they are able to secure and maintain a job.

Eligibility Requirements
• High School Diploma/GED
• Authorized to work in the United States
• 18+
• Access to Computer/Internet

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans, Undocumented Workers
• Displaced Homemakers
• Dislocated Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Family Rehousing Stabilization Program (FRSP) Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
**Description**

After every client’s first suiting appointment, clients can receive virtual or in-person coaching session from trained mentors. Each coaching session is individually tailored to the client’s needs and focuses on bolstering the client’s confidence in their qualifications and highlighting their strengths for upcoming interviews.

**Eligibility Requirements**

- All clients with a suiting session are eligible for coaching

**Population Served:**

- Adults
- Seniors
- Women Only
- Displaced Homemakers
- Dislocated Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Job Retention
- Professional Clothing
- Budgeting & Financial Literacy
Just Words
Washington Literacy Center
1133 15th St NW, Washington, DC

Duration
3 Months

Training Type
Low-level Reading
Classes, Enrichment, and Tutoring

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
Just Words is for students reading between approximately the third-to fifth-grade levels when they enter. It is designed for adults who need to improve their reading and/or writing proficiency. Reading and writing concepts are taught explicitly and are practiced for automaticity and accuracy. Word structure, vocabulary, and comprehension are emphasized.

Eligibility Requirements
• CASAS Test

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Referral
• Budgeting & Financial Literacy
• Basic Computer Skills Training

202-984-0003 | www.washlit.org
**Description**

This program provides adult learners with the math skills they needed to succeed. Students are placed into math classes based on their current level.

**Eligibility Requirements**

- CASAS Test

**Population Served:**

- Adults
- Seniors
- Individuals with Disabilities
- Veterans
- Undocumented Workers
- Long-term Unemployed
- Low-Income Individuals
- Returning Citizens
- TANF Recipients
- Rapid Rehousing (RRH) Recipients

**Wrap Around Services Offered:**

- Job Readiness
- Referral, Budgeting & Financial Literacy
- Basic Computer Skills Training
Computer Fundamentals
Washington Literacy Center
1133 15th St NW, Washington, DC

202-984-0003  www.washlit.org

Duration
4 Weeks

Training Type
Computer Basics Training

Cost
Free

Languages Offered
English

Wards Served
Districtwide

Certification
Adult Education Training Provider, Eligible Training Provider List (ETPL)

Description
This class is for students who want to start using computers or improve their existing skills. Topics include using the keyboard and the mouse, typing, word processing, saving, navigating to files and folders, using web browsers, virtual meeting spaces, using search engines, registering for email, and using email. At the end of the class all students who successfully completed the course receive a “Certificate of Completion”.

Eligibility Requirements
• Driver's License

Population Served:
• Adults
• Seniors
• Individuals with Disabilities
• Veterans
• Undocumented Workers
• Long-term Unemployed
• Low-Income Individuals
• Returning Citizens
• TANF Recipients
• Rapid Rehousing (RRH) Recipients

Wrap Around Services Offered:
• Job Readiness
• Referral, Budgeting & Financial Literacy
• Basic Computer Skills Training
A Wider Circle
9159 Brookville Rd, Silver Spring, MD
awidercircle.org
301-608-3504
Business & IT, Other

Academy of Hope Adult Public Charter School
2315 18th Pl NE, Washington DC
aohdc.org
202-269-6623
Healthcare, Business & IT

America Works of Washington DC
1627 K St NW, Washington DC
americaworks.com
202-466-5627
Hospitality, Construction

Bright Beginnings Inc
3418 4th St SE Washington DC
www.bbidc.org
202-340-8588
Other

Briya Public Charter School
100 Gallatin St NE, Washington DC
briya.org
202-232-7777
Healthcare, Other

Byte Back
899 North Capitol St NE, Suite #850, Washington DC
byteback.org/
866-942-0143
Business & IT

Capital Clubhouse Inc.
1517 18th St NW, Washington DC
capitalclubhouseinc.org
202-308-9690
Other
Catholic Charities
1618 Monroe St NW, Washington DC
catholiccharitiesdc.org
202-939-2400
Construction

Central Union Mission
65 Massachusetts Ave NW, Washington DC
missiondc.org
202-745-7118
Business & IT, Other

Collaborative Solutions for Communities
3333 14th St NW Suite 200, Washington DC
wearecsc.org
202-518-6737
Business & IT

Community College Preparatory Academy
2405 Martin Luther King Jr. Ave SE, Washington DC
ccprep-academy.org
202-610-5780
Construction, Business & IT, Other

Community Services of the Metropolitan Washington Council AFLCIO
815 16th St NW Suite 1100, Washington DC
Communityservicesagency.org
202-974-8223
Construction

Congress Heights Community Training Development Corp.
3215 Martin Luther King Jr. Ave SE, Washington DC
chctdc.org
202-563-5200
Construction, Business & IT, Law & Security

DC Central Kitchen
425 2nd St, NW Washington DC
dccentralkitchen.org
202-234-0707
Hospitality

DC Department of Human Services
64 New York Ave NE, Washington DC
dhs.dc.gov/
202-535-1178
Other
DC Housing Authority, Workforce Development Initiative/EnVision Center
203 N St SW, Washington DC
dchousing.org
202-645-5023
Hospitality, Healthcare, Construction, Other

DC Infrastructure Academy, Department of Employment Services
2330 Pomeroy Rd SE, Washington DC
dcinfrastructureacademy.org
202-899-6040
Construction, Business & IT, Other

Edgewood/Brookland Family Support Collaborative
601 Edgewood St NE, Suite 25, Washington DC
ebfsc.org
202-832-9400
Hospitality

Four Walls Career and Technical Education Center
1125 Neal St NE, Washington DC
fourwallsctec.org
202-332-8022
Construction, Business & IT

Friendship Place
4713 Wisconsin Ave NW, Washington DC
friendshipplace.org/programs-outreach/aimhire-job-placement/
202-302-4229
Other

Goodwill of Greater Washington
1140 3rd St NE, Suite 350, Washington DC
dcgoodwill.org
202-636-4225
Hospitality, Construction, Law & Security

GRID Alternatives Mid-Atlantic
1629 Benning Rd NE, Washington, DC
gridalternatives.org/midatlantic
202-602-0191
Construction

HOPE Project
101 Xenia St SW First Floor, Washington DC
hopeprojectacademy.com
202-449-8663
Business & IT, Law & Security
Jobs Have Priority Inc.
1526 Pennsylvania Ave SE, Washington DC
jobshavepriority.org
202-594-3574
Other

La Cocina VA
918 S Lincoln St, Arlington, VA
lacocinava.org
703-596-1557
Hospitality, Business & IT

Literacy Council of Northern Virginia
3016 Martin Luther King Jr. Ave SE, Washington DC
oicdc.org
202-373-0330
Hospitality, Healthcare, Business & IT

Opportunities Industrialization Center of DC (OIC/DC)
4713 Wisconsin Ave NW, Washington DC
friendshipplace.org/programs-outreach/aimhire-job-placement/
202-302-4229
Other

Samaritan Ministry of Greater Washington
1516 Hamilton St NW, Washington DC
samaritanministry.org
202-722-2280
Other

Skyland Workforce Center/Building Bridges
2509 Good Hope Rd SE, Washington DC
skylandworkforcecenter.org
202-793-2141
Construction, Business & IT

SOME Center for Employment Training
4430 Benning Rd NE, Washington DC
some.org/services/job-training
202-292-4460
Healthcare, Construction

StreetWise Partners
1615 L St. NW, Suite 1300, Washington DC
streetwisepartners.org/
202-454-2022
Other
Suited for Change
1023 15th St NW, Washington DC
suitedforchange.org
202-293-0351
Other

Together We Bake
212 South Washington St, Alexandria, VA
togetherwebake.org
703-973-8775
Hospitality

Urban Ed, Inc.
2041 Martin Luther King Jr Ave, SE, Suite M-2, Washington DC
urbaned.org
202-610-2344
Business & IT

Washington Literacy Center
1133 15th St NW, Washington DC
washlit.org
202-984-0000
Business & IT, Other

Washington Literacy Center
1133 15th St NW, Washington DC
washlit.org
202-984-0000
Business & IT, Other

Wesley Housing Development Organization
5515 Cherokee Ave, Alexandria, VA
wesleyhousing.org
703-642-3830
Business & IT

Youthbuild DC Public Charter School
1023 15th St NW, Washington DC
suitedforchange.org
202-293-0351
Other
Glossary of Terms

Center for Employment Training (CET)
Center for Employment Training (CET) is a place that provides the training and support needed to land a job in a chosen field.

Comprehensive Adult Student Assessment Systems (CASAS) Score
Comprehensive Adult Student Assessment Systems (CASAS) Score is used to determine a person’s skill level and aptitude in math and reading to determine an applicant’s eligibility for programs.

Dislocated Worker
Dislocated Worker is an unemployed individual that has experienced an involuntary job loss or layoff that is eligible to receive unemployment benefits.

Displaced Homemaker
Displaced Homemaker is an individual who has been providing unpaid services to family members in the home.

Eligible Training Provider List (ETPL)
Eligible Training Provider List (ETPL) is an approved list of training and occupational skills training programs authorized to receive Workforce Innovations and Opportunity Act (WIOA) funding.

GED
GED is a series of four subject tests a person can take to demonstrate their high school academic knowledge.

In-Demand Industry
In-Demand Industry is based on data and information where there is a greater likelihood of gaining employment. The District’s high in-demand industries are construction, healthcare, hospitality, information and technology (IT) and law and security.

Family Rehousing Stabilization Program (FSRP)
Family Rehousing Stabilization Program (FSRP) supports families who experience homelessness or are at imminent risk of homelessness.

Job Readiness
Job Readiness is the training an individual receives to prepare them to seek or obtain employment, and to keep their jobs once they are hired.
Job Retention
Job Retention shows the number of individuals that have left their job in a certain period, either voluntarily or involuntarily.

PPD Test
PPD Test is taken by a person to determine if you have tuberculosis (TB).

Proof of Income
Proof of Income is documentation that shows an individual’s earnings during a set period of time.

Proof of Residence
Proof of Residence is the documents needed to verify that the person is a DC resident.

Returning Citizens
Returning Citizens is an individual who was previously incarcerated.

Temporary Assistance for Needy Families (TANF)
Temporary Assistance for Needy Families (TANF) is a program designed to help low-income families and children achieve economic self-sufficiency, providing monthly cash assistance payments and other services.

Rapid Rehousing Recipient
Rapid Rehousing Recipient is a person experiencing homelessness that is eligible to receive a tailored package of assistance from time-limited financial support and targeted supportive services.

TABE Score
TABE Score is the results of an assessment used in adult education that provides a measurement of basic skills that adults need to succeed, both on the job and in life.